



AMENDED

NOTICE OF PUBLIC MEETING OF THE ARIZONA STATE PARKS BOARD

Notice is hereby given to Members of the Arizona State Parks Board (Board) and the general public that there will be a General Parks Board meeting, to begin on **WEDNESDAY, May 2, 2012 at 10:00 AM** pursuant to A.R.S. § 38-431.02 and A.R.S. § 41-511.01 *et. seq.* at the Arizona State Parks Offices located at 1300 W. Washington St., Phoenix, AZ. The public portion of the meeting will begin at 10:00 AM (time certain).

The Board may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03 (A) (3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain. Public comment will be taken.

The Board will discuss and may take action on the following matters:

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

- A. CALL TO ORDER - ROLL CALL** – Time Certain: 10:00 AM
- B. PLEDGE OF ALLEGIANCE**
- C. INTRODUCTIONS OF BOARD MEMBERS AND AGENCY STAFF**
 - 1. Board Statement - "As Board members we are gathered today to be the stewards and voice of Arizona State Parks and its Mission Statement to manage and conserve Arizona's natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners."
- D. CALL TO THE PUBLIC** – Those wishing to address the Board must register at the door and be recognized by the Chair. Presentation time may be limited to three minutes at the discretion of the Chair; the Chair may limit a presentation to one person per organization. The Board may direct staff to study or reschedule any matter for a future meeting.
- E. CONSENT AGENDA** – Items of a non-controversial nature have been grouped together for a single vote without Board discussion. The Consent Agenda is a timesaving device and Board members received documentation regarding these items prior to the open meeting. Any Board member may remove any item from the Consent Agenda for discussion and a separate vote at this meeting, as deemed necessary.
 - 1. Approve Executive Session Minutes of March 21, 2012 Arizona State Parks Board Meeting
 - 2. Approve Minutes of March 21, 2012 Arizona State Parks Board Meeting
- F. DIRECTOR'S SUMMARY OF CURRENT EVENTS** – The Executive Director will provide a report on current issues and events affecting Arizona State Parks. A list of items to be discussed under this agenda item will be posted on the State Parks website (azstateparks.com) 24 hours in advance of the Parks Board meeting.



G. BOARD ACTION ITEMS

1. **Consider Adopting the Sponsorships and Donations Policy** – Staff recommends the Arizona State Parks Board adopt the Sponsorships and Donations Policy as presented by staff.
2. **Consider Amending the FY 2012 Capital Improvement Plan** – Staff recommends the Arizona State Parks Board approve the amended FY 2012 Capital Improvement Plan to include campground improvements and water main improvements at Lake Havasu State Park and authorize the expenditure of \$1.2 million of the Enhancement Fund for these two projects, subject to approval by the Joint Committee on Capital Review (JCCR).

H. DISCUSSION ITEMS

1. Revenue Forecast by Major Fund and Park Visitation Update
2. State Parks Operations Status Update
3. Discussion on Legislative Issues
4. Agency Sunset Review and Office of Auditor General Audit Update

I. TIME AND PLACE OF NEXT MEETING AND CALL FOR FUTURE AGENDA ITEMS

1. Staff recommends the next Arizona State Parks Board Meeting be held on Wednesday, June 20, 2012 at Tonto Natural Bridge State Park.

FUTURE MEETING DATES/POSSIBLE LOCATIONS:

September 2012 - date not confirmed – Arizona State Parks offices, Phoenix
October 24, 2012 – Patagonia Lake State Park or Catalina State Park or Tucson area

December 5, 2012 – Apache Junction City Council Chambers

2. Board members may wish to discuss issues of interest to Arizona State Parks and request staff to place specific items on future Board meeting agendas.

J. EXECUTIVE SESSION – Upon a public majority vote, the Board may hold an Executive Session that is not open to the public for the following purposes.

1. To discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. § 38-431.03(A)(3).
 - a. Discuss Potential Legislation

K. ADJOURNMENT

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

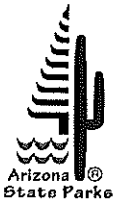
5/1/12 8:47 AM



Bill Feldmeier, Interim Executive Director

Arizona State Parks Board Action Report

Agenda Item #: G-1



Title: Consider Adopting the Sponsorships and Donations Policy
Staff Lead: Bill Feldmeier, Interim Executive Director
Date: May 2, 2012

Recommended Motion:

I move the Arizona State Parks Board adopt the Sponsorships and Donations Policy as presented by staff.

Status to Date:

The Arizona State Parks Board approved the draft Sponsorships and Donations Policy and authorized staff to seek initial public input at its February 23, 2011 meeting. Staff sought comments from the general public, private corporations, the Arizona State Parks Foundation and non-profit organizations. Responses to the first draft indicated confusion regarding sections of the policy. Based on these comments, staff provided the Arizona State Parks Board a revised proposal on January 11, 2012. This proposal included: a revised Sponsorships and Donations Policy, Frequently Asked Questions, Fundraising Proposal and Record of Donation. These partner documents were to provide an easy method for partners to negotiate the process and comply with agency policy. The Parks Board requested additional revisions at the January 11, 2012 meeting. Staff provided policy revisions to the Arizona State Parks Board on March 21, 2012.

As the agency seeks sponsorships and donations, the proposed policy outlines the administration of both. The policy outlines levels of authority, processes and standardizations with respect to in-park activities. The policy protects the agency by outlining required levels of authorization as well as encouraging detailed communication between the agency and our partners. The partner document was developed to eliminate confusion by offering access to agency administration of donations and sponsorships to our partners.

The Sponsorships and Donations Policy provides the agency additional opportunities to seek funding, administer monies and recognize supporters.

Time Frame:

Upon Arizona State Parks Board approval, staff will finalize the Sponsorships and Donations Policy and begin staff training and policy implementation.

Staff and Financial Resources:

No additional staff or financial impacts are anticipated.

Relation to Strategic Plan:

Resources Goal: To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Arizona State Parks Board Action Report
Agenda Item #: G-1

Relevant Past Board Actions:

- On November 17, 2010 the Arizona State Parks Board discussed developing a policy for sponsorships and donations
- On February 23, 2011 the Arizona State Parks Board approved the draft Sponsorships and Donations policy and authorized staff to seek public input.
- On January 11, 2012 staff provided the Arizona State Parks Board a policy update to include team members, agencies surveyed, feedback and key points. The Arizona State Parks Board discussed needed revisions.
- On March 21, 2012 the Arizona State Parks Board reviewed the revised Sponsorships and Donations policy.

Arizona State Parks Board Action Report
Agenda Item #: G-2



Title: Consider Amending the FY 2012 Capital Improvement Plan
Staff Lead: Jay Ream, Assistant Director
Date: May 2, 2012

Recommended Motion:

I move the Arizona State Parks Board approve the amended FY 2012 Capital Improvement Plan to include campground improvements and water main improvements at Lake Havasu State Park and authorize the expenditure of \$1.2 million of the Enhancement Fund for these two projects, subject to approval by the Joint Committee on Capital Review.

Status to Date:

The project scope includes construction of electric and water connections at each campsite at Lake Havasu State Park. Staff further recommends replacing the park's 4-inch water main with an 8-inch water main, to provide adequate water supply for fire fighting, increased campground use, and potential future facilities.

Staff estimates that these improvements will generate an estimated \$190,000 of additional camping revenue annually. Currently, none of the park's campsites have electricity or water. It is anticipated that with these improvements visitation for the park will increase, especially in the summer months.

The Arizona State Parks Board approved the campground improvements prior to September 2003, and approved the water main improvements in June 2006, both funded from the State Lake Improvement Fund (SLIF). The Joint Committee on Capital Review (JCCR) favorably reviewed these projects on August 16, 2007.

Design work for this project was completed using State Lake Improvement Funds. Legislated sweeps of the SLIF were repeatedly imposed, eliminating funding for construction contracts. Staff recommends funding these new construction contract(s) with \$1.2 million of the State Parks Enhancement Fund cash balance forward during FY 2012. ASP will begin FY 2013 with approximately \$5.5 million cash balance forward in the Enhancement Fund. A minimum of \$3 million is required for adequate operational cash flow, leaving sufficient cash balance to fund these two projects.

Once approved, project construction will be scheduled for the summer of 2012, a slower season for the park camping facilities, in order to have the least impact on park visitors and revenues. Use of Enhancement Fund for capital improvements requires JCCR approval. Staff will request that JCCR place this item on their June 2012 agenda for consideration. If approved by JCCR, staff anticipates that construction can begin in mid-July 2012.

Time Frame:

Projects at Lake Havasu State Parks will be completed during FY 2013.

Arizona State Parks Board Action Report
Agenda Item #: G-2

Staff and Financial Resources:

No additional Staff is required. Construction during FY 2012 will require funding of \$1.2 million of the Enhancement Fund.

Relation to Strategic Plan:

Visitors Goal: To provide safe, meaningful and unique experiences for our visitors, volunteers and citizens.

Relevant Past Board Actions:

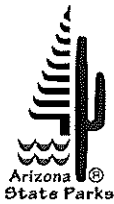
The Arizona State Parks Board approved the campground improvements prior to September 2003, and approved the Water Main Improvements in June 2006, both funded from the State Lake Improvement Fund (SLIF). On June 23, 2011 the Arizona State Parks Board approved the FY 2012 and FY 2013 Capital Improvement Plan. On August 3, 2011 the Board approved the amended FY 2012 Capital Improvement Plan.

Attachments:

Amended FY 2012 Capital Improvement Plan, as recommended by staff – Page 6A

Arizona State Parks Board Information Report

Agenda Item #: H-2



Title: State Parks Operations Status Update
Staff Lead: Jay Ream, Assistant Director
Date: May 5, 2012

Status to Date:

The Arizona State Parks Board worked hard to keep parks open and operating by both leveraging existing public and private partnerships and building new relationships. Of the 27 parks that were open to the public prior to the February 2009 budget cuts, all of the 27 parks are currently open and operating. Picacho Peak and Lyman Lake State Parks are open seasonally. Oracle State Park reopened on February 4, 2012 on a limited basis. San Rafael State Natural Area has never been open to the public.

- Picacho Peak will close for the summer due to extreme heat on May 25, 2012 and reopen on September 15, 2012.
- Lyman Lake will open for the summer on June 15, 2012 and close September 17, 2012.

Upcoming Activities:

- Arizona State Parks will evaluate the capital needs for the Tonto Lodge identified in the Request for Information (RFI) responses.
- Staff is renewing partnership agreements (schedule attached).
- ASP is working on an agreement with the Town of Clarkdale for the operation of a River Access Point on the Verde River Greenway within the town's limits

Time Frame/Target Date for Completion:

Staff will provide an update on Capital needs for the Tonto Lodge by Spring 2012

Relevant Past Board Actions:

RFP for Oracle State Park, June 16, 2010; RFP for Lyman Lake State Park, September 15, 2010; RFI for Third-Party management in Arizona State Parks, November 17, 2010; RFP for the operation of the Tonto Lodge, January 12, 2011; Arizona State Parks Board endorsed 19 partnership agreements for the operation of Arizona State Parks; Parks Board seeks legislation to protect park-generated revenues, June 23, 2011 and September 14, 2011.

Attachments:

State Parks Operations Status Update – Pages 7A-7B
Partnership Agreement Status – 7B

Title: Operations Status Update Attachment
 Date: May 2, 2012
 Agenda Item #: H-2

A. Parks open without Financial Partnerships FY 2012:

1. Alamo Lake SP	
2. Buckskin Mountain SP	
3. Catalina SP	
4. Cattail Cove SP	
5. Dead Horse SP	
6. Fool Hollow Lake Recreation Area	
7. Kartchner Caverns SP	
8. Lake Havasu SP	
9. Lost Dutchman SP	
10. Patagonia Lake SP	
11. Picacho Peak State Park*	Close May 25, 2012 and reopen Sept 15, 2012
12. Slide Rock SP	
13. Tonto Natural Bridge SP	

B. Parks Operated by Arizona State Parks staff through Partnership Support:

1. Fort Verde SHP	Town of Camp Verde - \$70K agreement to June 30, 2012
2. Homolovi SP	Hopi Tribe - \$175K agreement to February 28, 2013
3. Jerome SHP	Yavapai County - \$30K agreement to August 31, 2012
4. Lyman Lake SP*	Apache County - \$20K Park will reopen June 15- Sept 17, 2012
5. Oracle SP*	Friends of Oracle State Park - \$21K Park will close on April 30, 2012 and reopen Sept. 1, 2012
6. Red Rock SP	Yavapai County - \$30K, agreement to June 30, 2012.
7. Roper Lake SP	Graham County – agreement to June 29, 2012

*PARKS WITH SEASONAL OPERATING SCHEDULES

C. Parks Operated by Partners with no State Parks Staff:

1. Boyce Thompson Arboretum SP	University of Arizona & Boyce Thompson Foundation
2. McFarland SHP	Town of Florence
3. Riordan Mansion SHP	Arizona Historical Society
4. Spur Cross Conservation Area**	Maricopa County Parks
5. Tombstone SHP	City of Tombstone
6. Tubac Presidio SHP	Santa Cruz County & Tubac Historical Society
7. Yuma Territorial Prison SHP	City of Yuma & Yuma Crossing Heritage Area
8. Yuma Quartermaster Depot SHP	City of Yuma & Yuma Crossing Heritage Area

D. Parks that are Closed to the Public:

1. Contact Point**	Unit of Lake Havasu State Park. Current used as Public Safety Dock and Law Enforcement Training Academy
2. San Rafael Natural Area	Park Closed. Special Use Permit with U.S. Border Patrol for 12 months Ending November 30, 2012

**Parks added to list March 2012, at the request of the Arizona State Parks Board.

Title: Partnership Agreement Status Attachment
 Date: May 2, 2012
 Agenda Item #: H-2

Park Term	IGA No.	Partner	Date Ending	Renewal
Current Agreements:				
Ft. Verde	10-032/11-071	Camp Verde	6/30/2012	1 Year (1)
Homolovi	11-036	Hopi Tribe	2/28/2013	1 Year (2)
Homolovi	11-009	Winslow	10/31/2012	1 Year (1)
Jerome	11-023	Yavapai Co.	8/31/2012	1 Year (1)
Oracle	12-010	Friends Oracle	12/31/2012	1 Year
Tubac Presidio	10-037	Santa Cruz Co.	3/31/2012	1 Year (1)
San Rafael	SUP	U.S.B.P.	11/30/2012	1 Year
Red Rock	10-045	Yavapai Co.	6/30/2012	1 Year (2)
Red Rock Gift Ship	11-010	Benefactors	6/30/2012	1 Year (2)
Red Rock Connection	11-041	Benefactors	6/30/2012	1 Year
Yuma QMD	10-006/11-062	Yuma	6/30/2012	3 Year (2)
Lyman Lake	10-038A2	Apache Co.	12/31/2012	available,no set term
Riordan Mansion	10-039	AHS	3/31/2013	2 Year (2)
Tombstone	10-035	Tombstone	3/31/2013	2 Year (2)
Yuma Terr. Prison	10-031	Yuma	3/31/2013	3 Year (2)
McFarland	11-027	Florence	6/30/2013	3 Year (2)
